

COUNCIL

Request for Change of Cabinet Meeting Date and Proposal for Additional Council Meeting 3rd February 2016

Report of Chief Officer (Governance)

PURPOSE OF REPORT

To consider a request for the Cabinet meeting currently scheduled for Tuesday 22nd March 2016 to be moved to Tuesday 29th March 2016, and for an additional Council meeting at 6.00 pm on Wednesday 23rd March 2016.

This report is public

RECOMMENDATIONS

- (1) **That the date of the Cabinet meeting currently scheduled for Tuesday 22nd March 2016 be changed to Tuesday 29th March 2016, and that an additional Council meeting be scheduled for Wednesday 23rd March 2016.**

1.0 Introduction

- 1.1 The Cabinet Procedure Rules provide for Cabinet to meet on a monthly basis and at times to be agreed by the Leader, to be confirmed by full Council on an annual basis. Council confirmed the timetable of meetings for 2015/16 at its meeting on the 17th December 2014. The meetings of Council are also included in the timetable.

2.0 Proposal Details

- 2.1 Cabinet is scheduled to meet at 6.00 pm on the 22nd March 2016. However, in setting the timetable for the recruitment of the new Chief Executive, it has been necessary to set aside that day for interviews, in order to ensure the availability of the external advisers to the Recruitment Committee. The Leader and other Cabinet members will be involved in the interview process, and it is likely that the interviews and the deliberations of the Committee will extend into the late afternoon or early evening. Accordingly, it would be preferable for the Cabinet meeting to be rescheduled to the following Tuesday, the 29th March.
- 2.2 Further, following the interviews on the 22nd March, the Chief Executive Recruitment Committee will be making a recommendation to full Council on the appointment of the new Chief Executive. Waiting until the next scheduled meeting on the 13th April 2016 would unduly delay the appointment, and it is

therefore recommended that an additional meeting of Council be held at 6.00 pm on the 23rd March to enable Council to consider the Committee's recommendation.

3.0 Conclusion

3.1 Council's approval is therefore sought for these changes.

CONCLUSION OF IMPACT ASSESSMENT (including Health & Safety, Equality & Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)	
None	
LEGAL IMPLICATIONS	
None	
FINANCIAL IMPLICATIONS	
None	
OTHER RESOURCE IMPLICATIONS	
Human Resources: None	
Information Services: None	
Property: None	
Open Spaces: None	
SECTION 151 OFFICER'S COMMENTS	
The Deputy Section 151 Officer has been consulted and has no comments to add.	
MONITORING OFFICER'S COMMENTS	
The report has been prepared by the Monitoring Officer.	
BACKGROUND PAPERS	Contact Officer: Mrs S Taylor Telephone: 01524 582025 E-mail: STaylor@lancaster.gov.uk Ref:
None	